

**Atefeh Eshraghi**

**English Teacher**

Iran, Tehran

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## Personal Statement

I am a committed, energetic and qualified teacher who has a passion for teaching English, and a track record of excellence. During my career I have gained vast experience of developing a student`s knowledge, skills and attitude. I possess the ability, skills and determination to make a real and significance difference to the lives of my students. As a superb communicator, I am more than able to establish a classroom atmosphere in which pupils are held accountable for their own behavior. Right now I am looking for a suitable position with an oversubscribed and popular school, where passionate, bright and ambitious teachers can make a significant impact.

## Areas of Expertise

### Teaching

- having comprehensive knowledge of a professional duties and legal responsibilities.
- Ability to read, analyze and interpret directives from educational bodies.
- Developing lessons and activities that encourage students to become involved in a class.
- Able to work in stressful situations and when under pressure.
- Experience of working in a team environment.
- Able to act on own initiative in identifying and resolving academic and teaching shortcomings.
- Undertaking any supervisory duties as required by the headmasters.

### Personal

- Ability to prioritize so that deadlines are always met.
- Willing to plan an active role in developing a curriculum.
- Can communicate and build rapport on all levels.
- Treating all pupils fairly, consistently and without prejudice.
- Possessing an enthusiastic teaching style that keeps pupils engaged.
- Logical, passionate and determined when approaching problems.

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## Career history

### *Language School- CLA*

Supervisor – English Teacher     April 2010- present

Responsible for teachers' recruitment and helping them to settle in as well as maintaining good order and discipline amongst pupils.

### *Duties*

- Running workshops for new teachers and keep them up-dated with new techniques and methods.
- Creating classroom activities and assignments that are appropriate to a student learning ability.
- Consulting teachers and learners about how to teach and deal with learners.
- Advising pupils on how to study or what to study to reach their educational targets.
- Maintaining accurate daily attendance records.
- Promptly responding to inquiries from the parents of pupils.
- Communicating and consulting with the parents of pupils.
- Safeguarding the health and safety of pupils whilst they are in the classroom.
- Marking and monitoring every student ` Work and setting target for future progress.

## Academic Qualifications

Science and research University     2014-2018     A master degree in Teaching

Azad University     2008-2012     A bachelor degree in English Translation

IELTS certification     2019

TOEFL certification     2019

## References

Available on request